

## CLC Board Meeting

11/18/99

Kyle, Josephine, Brian, Paul Brown, Chris Zook, Susan Opper, Lauri Perlman, Giles Driscoll, Viv Baumer, Diane, Annie Lesieutre, Mark, Glenn

### I. Announcements:

Dale Baker from PDE visited last week.

The Bald Eagle Area School Board presentation on 11/11 went well. We had a favorable response from the Board.

SCASD superintendant and board visit scheduled for 12/8.

Parent Technology Training scheduled for 12/1/ & 12/2.

Next parent meeting 12/16.

### II. Approval of minutes — no comments or corrections.

### III. Report from Charter School CAO meeting in Harrisburg

- A. The Auditor General's Office informed Kyle that we need to construct a policy manual. Kyle will bring us a draft of a policy manual offered to us by another charter school.
- B. The reports are good; CLC compares favorably with other charter schools throughout the state.

### IV. Personnel

- A. Office Manager — We are working on developing a job description, and will begin looking for someone to fill the position.
- B. Guidance Counselor has resigned; we will begin looking for someone to take that position. Recommendation from Lauri — speak with Karen Beerman at Fast Track, as some of her staff is part time

#### I. Financial

- A. Annual Financial Report completed; accepted by group after some discussion of ending balance
- B. Audit Report should be ready next week
- C. Monthly Budget Review — The request was made that the monthly report includes budgeted amount side by side with year to date expenditures. Kyle will include that information in the next report. A question was raised about grant money. Some of that is money from state; we need to spend those funds and then the State will reimburse us. DGI money to come soon; Teach America grant funds from last year have come in. A question was raised about whether we have anyone actively looking for appropriate grant

opportunity. Kyle looks into grant opportunities as they come his way and follows up on those that seem promising.

Meeting adjourned at 9:00

Josephine Pirrone