



**MINUTES OF THE CENTRE LEARNING COMMUNITY CHARTER SCHOOL**  
**Minutes for the**  
**Meeting of the Board of Trustees**  
**June 17, 2015 7:00pm at the School**

Members present: Ali Carr-Chellman, Morgan Ilgen, Dottie Rumbel, Cathy Swarm, Mark Toci

Others in Attendance: Kosta Dussias, Weston Lazenby

**OPENING ACTIVITIES:**

- Ali called meeting to order at 7:05pm with the Pledge of Allegiance.
- June Agenda amendments: Add swearing-in of new Board Member Weston Lazenby. Under New Business, add the adoption of IDEA policies for use of funds.
- May Minutes amendments: Typo from Financials to Finance Committee, and under Financials, add presented preliminary 2015-2016 Budget. Mark motioned to pass the May minutes as amended, Dottie 2<sup>nd</sup>, 5-0.
- No public comment.
- New Board Member Weston Lazenby was sworn-in as a Community Representative.

**REPORTS**

**School Update:** Mark updated that school was over 2 weeks ago, teachers have been going over last year and planning next year putting together their calendars and establishing priorities. New plan for the 8<sup>th</sup> grade presentations, Mouse Trap race will be in beginning of year. Teachers have finished up all paperwork, should be sent out to parents soon. Mark is going to be on PA Live tomorrow night, speaking about what kids can do over the summer.

**Business Manager/CEO Report:** Kosta informed of an Alumni who passed away today (Tori & Cierra's brother), condolences go out to the family.

**Monthly Financial Statement Update:** Kosta went over Document labeled A, showing deficits primarily due to Peasers, also went over B, C & D about expenditures.

**Sign Update:** Sign is up, still need permit for electric, Kosta is submitting permit application tomorrow.

**Legislative Updates:** House Bill #530 is the one that has the highest probability to move.

**Financial Committee Report:** Dottie reported they met before the meeting and reviewed financials.

**CLC Parents' Group:** Mark reported that the parents did a great job of stepping up at graduation and allocated funds for each class towards cameras for the classrooms.

**Student Council Report:** No report.

**Marketing Committee Report:** Mark informed he will be on television tomorrow, putting together a review of last year and what they accomplished. Kosta and Mark went over the Strategic Plan and presented it to staff, told them if interested they would need to read the whole thing. There are Committee Member gaps, need 2 each of Community and Business. Should be a final draft in August.

**Policies/Employment/Strategic Planning Report:** Kosta reported the Annual Report will be due August 1<sup>st</sup>, Kosta will Skype in at the July meeting.

**Training/Recruitment/Elections Committee:** No report.

**Building Committee:** No report.

## **OLD BUSINESS**

*Approval of 2015-2016 Budget:* Kosta went over the documents, SCASD will let us know by August 31<sup>st</sup> what reimbursement rates will be. Mark moved to adopt the 2015-2016 Budget as presented, Dottie 2<sup>nd</sup>, 6-0. Original signed by Pres, Secy & Chief Admin.

*Big Room Repairs:* Kosta wants staff to give their ideas on what to do, otherwise everything is on hold. Kosta asked Brian Witmer to make heat register covers for the big room.

*Comprehensive Strategic Planning:* Will be sent to Board Members to review before next Board Meeting.

## **NEW BUSINESS**

*Apple Mac Book Lease:* Kosta showed the proposal from Apple to lease 118 Mac Book Pros, 106 each with 128 gb flash drive, 12 each with 256 gb flash for teachers and staff. The proposal is a Lease Purchase, at the end of 3 years they are owned by CLC. New Mac Books will have a 1 year warranty. Morgan motioned to approve Lease Agreement on the Apple Computers, Mark 2<sup>nd</sup>, 6-0.

*Insurance Renewal:* Kosta went over the insurance premium proposals. Ali motioned to approve the Doty & Hemch proposal, Morgan 2<sup>nd</sup>, 5-0 (Weston abstained).

*MOU between CLC and Ferguson Twp Police Dept:* Kosta said we are to notify them of any offences listed in the Memorandum of Understanding by and between Ferguson Township Police Department and CLC. Ali moved to ratify the agreement, Mark 2<sup>nd</sup>, 6-0.

*Long term substitute for Amanda:* Since Amanda will be going on maternity leave, Kosta proposed to hire Matt Price (Specials teacher for Rock Band) as the long term sub. Amanda will be here for teacher wk, and be on a modified schedule until November 23<sup>rd</sup>. Mark motioned to hire Matt as a full time substitute for Amanda while she is on a modified scheduled leave, Morgan 2<sup>nd</sup>, 6-0.

*IDEA policies:* Kosta went over the attachment, needs signed, no changes. Mark motioned to adopt the Notice of Adoption of Policies, Procedures and use of funds by Charter School", Dottie 2<sup>nd</sup>, 6-0.

## **FUTURE BUSINESS**

Morgan motioned about us needing to work on Kosta's review.

Kosta informed that next year we will need to submit letter to SCASD to request renewal for a 5 year charter. (Due this Fall).

Future Board meeting dates established: (4<sup>th</sup> Monday of each month)

2015: 7/27, 8/24, 9/28, 10/26, 11/23, 12/14

2016: 1/27, 2/24, 3/23, 4/27, 5/25(annual mtg), 6/22

Ali mentioned how well the Glee Club is coming along, winning various awards. Steve is also teaching.

August will be committee assignments.

Mark motioned to adjourn, Morgan 2<sup>nd</sup>, 6-0, adjourned @8:25pm.

