

**Centre Learning Community Charter School**  
**Minutes for the**  
**Meeting of the Board of Trustees**  
**August 16, 2012, 7:00pm at the School**

Meeting opened at 7:12pm

Trustees in attendance – Gail Boldt, Brian Rowan, Ron Boyles, Susan Motch (alternate), Morgan Ilgen (alternate)

Trustees not in attendance – Andrea Kennedy, Patty Webb, Siobhan Donnelly, Kim Bahnsen

Staff, parents, or other community members in attendance – none

#### OPENING ACTIVITIES

- Call to order, pledge of allegiance, introductions of new and returning trustees
- Review of July 2012 Board meeting Minutes; motion to approved Minutes as amended was made by Brian; Morgan seconded; vote: 5-0-0
- No public comment

#### REPORTS

- School update –Enrollment at 105. New laptops arrived and were being prepared for the school year
- Business manager/CEO report – Kosta reviewed the budget and reported that the first lease payment for laptops was made.
- Brian motioned to approve the Engagement Letter with ParenteBeard for the preparation of the 2011-12 IRS 990 – not-for-profit tax return . Susan seconded. 5-0-0
- CLC Parents report – The group continues to think of ways to help teachers to spend the money that has been raised by Friends of CLC.
- Student Council report – students not in session; no report
- Outreach/Publicity/Student Recruitment report –no report
- Policies/Employment/Strategic Planning report –
  - The Strategic Planning committee did meet and Gail did sign off of the Annual Report.
  - Brian motioned to approve the agreement with Central Intermediate Unit 10 for 2012-13 IDEA 611 special education funds, and approve the ACH (Automated Clearing House) electronic transfers for monthly and quarterly payments to PSERS. Susan seconded. 5-0-0
  - Business Manager Description/CEO Descriptions: Susan motioned to accept the CEO and Business Job Descriptions as amended, Morgan seconded. 5-0-0
  - Bullying Policy: Will be in the August paperwork. Will address both students and staff. A grievance form will be used for both grievances and instances of bullying. We will vote next month on this.
  - Acceptable Use Policy---Policy Committee will review upon Kosta’s research and make sure it is up to date.
    - Needs to include, or we need to create Social Networking Policy to state that students and teachers will not interact using social networking until student is 18 years of age. (Have board policy committee write a policy).

- Finance & Facilities report –
  - Financial Committee---There is a Finance Committee document in the drop box explaining and establishing how the financial committee wants to meet, and how to support the board.
  - Ron motioned that Kosta contract the State College School district to provide lunches for CLC students, seconded by Morgan. 5-0-0
- Board Recruitment & Elections report – No report.
- Board Training report – No report
- To Do Cycle Calendar is in the Drop Box under August documents. This calendar is available for committees to help plan meetings accordingly.
- Report on Proposed bills in PA legislature: Kosta reported on the changes that may affect CLC funding and how funding is used.
  - Melissa and Kosta are working on creating a Legislative Event to help our local legislatures get to know CLC.
  - Coalition of Public Charter Schools--- Kosta is thinking that it might be a good thing to attend and gather more information about current legislation.
- Back to School Night: Board President will speak and Board Recruitment materials will be displayed.
- Special Ed Compliance Monitoring: Kosta will work with committees and our Learning Support Staff to make sure we have policies in place to serve our Special Education program.

#### CLOSING COMMENTS, REFLECTIONS, ANNOUNCEMENTS

The next Board meeting is scheduled for Thursday September 20<sup>th</sup> at 7:00pm.

#### ADJOURNMENT

Brian made the motion to adjourn at 8:42 pm; Ron second; passed 5-0-0