

## Centre Learning Community Board of Trustees Meeting Minutes: Regular Meeting

### **Date/Time/Place**

Wednesday, September 15, 2010/ 6:30 p.m. / Centre Learning Community – Brian and Siobhan's room

### **Trustees Present:**

Amanda Dietrick, Brian Rowan, Carl Cotner, Andrea Kennedy, Lisa Maras, Jackie Dillon-Fast, Gail Boldt, Tonya Daher, Patty Webb (alternate for Katherine Watt)

### **Public Present**

Mark Toci, Nicholas Cotner, Sean Cotner, Marie-Jeanne Cotner, Victoria Maras, Pat Hunt and Kosta Dussias

#### I. OPENING ACTIVITIES

- Jackie called the meeting to order at 6:42 pm.
- Unfinished & Incorrectly Finished Board Business (postponed to October)

#### II. SPECIAL COMMITTEE REPORTS

##### □ By-law Revision Committee

- Jackie reviewed the estimates given to us by Kimberly Colonna:
  - First phase (7 questions) would be \$750
  - Second phase (\$2000 - \$3000)
  - Third phase (\$500 - \$800)
- Concerns were raised about under-enrollment and lack of school funds this year. Some suggested seeking pro bono work. Jackie will contact Ms. Colonna about possibilities for funding that may be available to help offset the costs of the fees. Gail will look into possibilities for funding that may be available to offset the costs. Tonya agreed to contact the state department to look into other lawyers that may be available for pro bono work.
- Jackie will keep Kosta and Pat in the communication loop regarding this situation.
- The Board discussed who should receive Board communications. We will discuss this in October. In the meantime, Jackie and Brian will work together to send the Board agenda out to the entire CLC community a week before each meeting.

#### III. SCHOOL HAPPENINGS

- Student Council – Amanda Dietrick – The Student Council met for the first time last week and had a discussion about their role at the school and how everyone at

the school needs to work together to make CLC work. The students brainstormed ideas for fundraising, team building, and making CLC better. Also, a student and parent request from last school year regarding the enhancement of our music program has been put into effect by Kathy. Music lessons are now being given during lunch and recess hours, as well as after school.

- Friends of CLC – Lisa Maras – The Friends of CLC will have a discussion this month to figure out how to organize the program in order to better serve the community. The Friends of CLC will also discuss how students, parents, and teachers might all be able to work together through Friends of CLC.

#### IV. ADMINISTRATION REPORTS

- Educational Compliance Officer Report -- Pat Hunt
  - Pat publicly thanked the Board for providing food during the teacher Back-to-School project
  - Brian & Siobhan's team painted windows with murals that express the values they want to strive for this school year.
  - Mark & Morgan's team went on a hike to bond at the beginning of the year.
  - Both 7<sup>th</sup> & 8<sup>th</sup> grade teams are competing with each other to build pasta bridges.
  - All students & teachers are creating superheroes of themselves to post in the foyer in order to introduce themselves to the rest of our community.
  - Older CLC students are helping younger CLC students to learn the various applications on their computers through a tech buddies project.
  - Donna & Kelly's team is creating inventions and performing hands-on activities related to Newton's 3 Laws of Motion.
  - Amy & Amanda's team has begun a chemistry project that involves hands-on lab experiments, and they will also participating in writing project with Gail Boldt's Penn State class.
  - The CLC community is invited to Penn Skates for a community fundraiser on Wednesday, Sept 29<sup>th</sup> 6 – 8:30 pm. Admission is free with a donation of paper plates, paper towels, or dishwashing liquid.
  - The Volunteer Club will participate in the Memory Walk for Alzheimer's on Saturday, October 2<sup>nd</sup> at 10 am at Military Museum in Boalsburg.
  - Kathy has organized music lessons during and after school in response to parent and student requests.
  - The Board discussed recruitment efforts that include the full CLC community. This topic will be further discussed in October.
- Business Manager Report – Kosta Dussias

- Monthly financial report – At the current student enrollment level, CLC would fall approximately \$50,000 short in terms of revenue. Reserves could be used to offset this deficit. This has been done in the past.
- Facilities report – The facility work that was approved in July was completed satisfactorily and on budget before the beginning of the school year.
- Audit – The audit for last fiscal year has begun and should be completed by end of October.
- Administrative compliance & policy issues
  - “Administration of Medication” School policy (establishing need for policy change, review of documents, discussion, next step) – In order to comply with the state law, CLC staff is currently not dispensing prescription or non-prescription medicines to students. The Board will discuss approval of the Administration of Medication in October.
  - Annual Report – The Board discussed the content of the annual report and the role it plays in the charter process.
  - 5-year renewal – A letter must be submitted to State College, Bellefonte, and Bald Eagle school districts to apply for a 5-year renewal of our charter. The Board voted unanimously for Kosta to draft and send this letter to the chartering school district.

## V. CLOSING ACTIVITIES

- ADJOURNMENT -- Jackie adjourned the meeting at 9:08 pm.