

CLC Board Meeting Minutes
7/27/2000

Laurie Perman, Glenn, Mark, Josephine, Ann Bolser, MJ Hogan, Liz Kisenwether, George & Vivian Baumer, Lynn Parker-Klees, Dan Klees.

I. Approval of the Minutes

- The minutes from the previous meeting were approved.

II. Personnel

- Assistant Teacher assignments were discussed - Jalyann Woelstage will team with Theresa, Kathryn Murphy will team with Glenn, Sara Barley will team with Josephine and Denise Kochersberger will team with Mark. As with all placements at CLC this are
- The administrative overview of all the faculty and staff positions will be available off the CLC homepage.
- **Induction Plan Summary:** The Commonwealth of PA requires an induction plan for new personnel. The summary statement needs to be included in our annual report. Josephine asked for comments/changes. It was asked that the "inclusion of special students" be added. Josephine will make this change. The board approved the summary statement.

There is a need to draft the specific aspects of the Induction Plan. Please contact Josephine if you are interested in joining this required committee work.

- **Statement of Teacher Qualifications:** The Commonwealth of PA has changed its requirements regarding certification of teachers. None of the lead teachers hold the appropriate certifications. In an effort to meet the state requirements the CLC faculty have put together a statement of current teacher qualifications in an attempt to state the case that we are indeed qualified to teach. Discussion took place regarding certification issues and how to deal with our non-compliance. Many good suggestions were offered including the notion that parents and students have a unique relationship with the teaching faculty at CLC as well.

II. Program

- **Integrated Arts Program:** In an effort to bolster the Specials program the faculty and staff spent a great deal of time rethinking this part of the instructional program. Josephine shared the teacher's plan to introduce an integrated arts program where students work with a visual and a performing arts specialist for the purpose producing art, music and/or drama "performances"! Teachers and assistants will have the chance to be much more closely in contact with these teachers. Concerns about the arts program last year were expressed. Ideas and suggestions were offered to help make this plan for the arts program for the coming school year work. Working towards making and presenting products and performances was agreed as a key to making this happen more intentionally allowing students to more directly influence the direction the arts program moves.

- **Status of the Annual Report:** Kyle, Ann, and Josephine have been working on the Annual Report required by PDE. It will be ready to file before the August 1 deadline. The report to the local chartering boards will include more information; it will be completed by the Aug. 18 deadline set by the SCASD. The presentation of the report to the SCASD school board will take place on Aug. 28. Information in the annual reports form the basis of the decision to renew the charter. We will submit our letter requesting renewal shortly after we file the annual reports. Parents are encouraged to send letters to the President and/or members of the local school boards that express their satisfaction with the CLC. Specific requests and timelines for sending these letters will be announced later.

III. Financial

- Ann Bolser is in the process of taking a comprehensive look at financial aspects of the school including debt consolidation, payroll services, investing the balances in checking accounts, tax procedures, and will be making decisions on many of these issues soon. Ann suggested that financial reporting be presented to the board on a quarterly basis rather than a monthly basis. The board approved this change in reporting. Ann also suggested putting into place some accounting procedures that will help to clarify financial operations. The board supported these changes.
- The board authorized the payment of the bills that have been accrued to date.

IV. Other Business

- An update of the technology and networking status was provided by Mark. At this point much progress has been made this summer. Board thanked Mark for his continued work on these issues.
- A question was about the availability of test scores. The faculty is currently working on making these available to parents in the near future.

The next regular meeting of the Board will be on 8/24/2000