

CLC Board Meeting 7/20/05  
Call to Order 6:30 PM

Present: Heidi Fletcher, Andrea Ryan, Leslie Aderhold, Lori McTavish, Tonya Daher, Linda Bergeman, Morgan Ilgen, Darlene Fink, Deb Madrak

Absent: None

Attendees: Kosta Dussias, Pat Hunt, and Mark Toci, Donna Fisher

The June minutes were presented for review. Linda Bergeman moved to accept the minutes with minor corrections and Morgan Ilgen seconded the motion. The revised minutes were accepted unanimously.

Heidi noted that an Executive Session was held on June 23, 2005 to discuss personnel issues related to staffing for the 2005-2006 school year.

### **Business Manager Report**

The Board reviewed the budget and discussion was held regarding the various categories of expenses. There was discussion regarding janitorial services as being below what was needed over the past school year. The question was raised if funds budgeted in that area had been increased for the upcoming school year. Kosta assured the Board that additional funds had been budgeted and that he had increased the number of hours contracted for janitorial work. The Board discussed the days of caring and a possible increase in the number of days in the future, but pended a decision until janitorial care and needs are assessed.

Kosta mentioned that we are entering the fifth year of our charter. We will submit a request for renewal of the charter from each of the chartering school districts. The annual report is due July 31, 2005. The Board discussed renewal of the charter and whether there were any amendments needed in the charter; however due to the approaching deadlines there would not be sufficient time to follow the appropriate procedures for the charter amendment process. Kosta stated that he would verify the November deadline for submission of revisions to the charter for renewal and he would also review the amendment criteria.

Kosta informed the Board that the current Special Education teacher had resigned effective 7/31/05. Darlene Fink moved to accept the resignation and Deb Madrak seconded the motion. The Board passed the motion unanimously.

### **ECO Report**

Pat Hunt recommended Deb Madrak as the person to fill the Special Education Instructor position for the 2005-2006 school year. She is certified and experienced in special education. In addition, Deb understands the unique demands of the position and is familiar with CLC already. Linda Bergeman moved to appoint Deb Madrak for the position of Special Education Instructor for the 2005-2006 school year and Lori McTavish seconded the motion. The motion was passed by the Board unanimously.

Pat Hunt recommended Melanie Loring as the person to fill the opening for a Lead Teacher for 5<sup>th</sup>/6<sup>th</sup> grades for the upcoming 2005-2006 school year. She was the acting Lead Teacher for the vacancy created during Donna Fisher's absence and did a good job. She is also familiar with CLC since she worked here during the 2005-2006 school year. Linda Bergeman motioned for Melanie to be contracted for that position and Tonya Daher seconded the motion. The motion passed unanimously.

Lori McTavish made a motion for the staff to interview candidates for the Assistant Teaching position to assist Melanie and make a recommendation to the Board for a candidate by the August 17, 2005 Board meeting. Leslie Aderhold seconded the motion. The motion passed unanimously.

Pat stated that our enrollment is now at 83 students with several interested families scheduled to visit the school in the upcoming weeks. The staff continues to work hard on recruitment. Linda reminded everyone to use the CLC brochures strategically (i.e. anywhere there might be visibility to prospective students and parents, such as beauty shops, real estate offices, churches, etc.).

The first day of school for CLC will be September 6, 2005. The “Back to School Night” date will be set by staff and will be scheduled for late September.

### **“Friends of CLC” Update**

Andrea Ryan brought up the subject of child care for the parent group meetings and the “Back to School Night”. The Board discussed options of Kathy Morrow’s babysitting club. Lori McTavish said she has a Girl Scout contact that may provide for older workers. She will contact the Girl Scouts and get back to us.

Andrea asked if the Board would want Mike Prendergast and Deb Beck to give a short introduction to the “Friends of CLC” and an invitation for parents to become involved at the “Back to School Night”. The Board thought this would be an excellent idea if they were willing.

Andrea stated that the “Friends of CLC” wanted to do something for Jeremy as he had contributed to the school over his employment. She suggested a card and an Amazon.com gift certificate. She solicited input on the amount and got his address from Pat.

### **Old Business**

The Board reviewed the Act 48 Plan. Deb Madrak motioned to approve the Plan as presented. Linda Bergeman seconded the motion. The motion passed unanimously.

The format for the Annual Report was reviewed by the Board. The past few years the format regarding the mission statement, goals, etc. has been the same. Kosta and Pat requested approval from the Board to submit the report to SCASD on August 15, 2005 in the same format. Darlene Fink moved that the report be submitted in the same format as in previous years. Tonya Daher seconded the motion. The motion passed unanimously.

The Board reviewed the teacher contracts. Heidi noted some minor changes. Kosta requested approval of the contracts. As most Board members had not yet reviewed all of the contracts, Tonya moved that the contracts be approved subject to revisions which may be presented at the September meeting. Darlene Fink seconded the motion. The motion passed unanimously.

A schedule was set for the Board meetings for the upcoming year. All meetings will be on the third Wednesday of the month at 6:30 p.m. with the exception of the December, 2005 meeting, which will be on the second Wednesday. The meeting dates are as follows:

August 17, 2005  
September 21, 2005  
October 19, 2005  
November 16, 2005  
December 14, 2005  
January 18, 2006

February 15, 2006  
March 15, 2006  
April 19, 2006  
May 17, 2006  
June 21, 2006  
July 19, 2006

There was no additional business presented to the Board. Lori McTavish motioned to adjourn, and Tonya Daher seconded the motion. The meeting was adjourned at 7:30 PM. The next meeting is scheduled for Wednesday August 17, 2005 at 6:30 p.m.