

## **CLC Board Meeting – June 16, 2004**

**Present:** Heidi Fletcher, Barbara Bliss , Denise Kochersperger, Linda Bergeman, Darlene Fink, and John Tucker

**Absent:** Beth Shirey, Morgan Ilgen

Attendees: Kosta Dussias, Pat Hunt, Mark Toci, Leigh Ann Soles, and Tanya Pakutz Greenland

The Board meeting was called to order at 5:45 P.M.

**Review minutes of the previous meeting.** The minutes from the Board meeting of May 19, 2004 were presented for review. Linda moved to approve the minutes. John Tucker seconded the approval. The motion was approved unanimously.

### **Old Business:**

**Nominating Committee:** The nominating committee is to get bios of those persons who desire to run in the election for the Board. Heidi noted that perhaps this year it would be better to have the election after the Back to School Night so that parents could get a chance to meet the nominees. Also, the people voting for this year would have a vested interest in the voting. This issue was tabled until the next meeting for discussion.

**Facilities Committee:** No new report.

**Personnel Committee:** No new report.

**Governance Committee:** No new report.

**Fundraising Committee:** No new report.

**Library Committee:** No new report.

### **Reports:**

#### **Business Manager Report**

Kosta advised that the upcoming annual audit was due. Parathion Randolph will be the auditing firm selected. The cost for the audit will be \$4,300 which is an increase from last year. John Tucker made a motion to give Kosta the authority to sign a contract with Parathion Randolph. Linda Bergeman seconded the motion. The Board unanimously approved the motion.

Kosta requested approval to renew Dan Duffy's contract at the same rate for the next school year. Linda Bergeman made a motion to approve the contract at the same rate. John Tucker seconded the motion. The Board unanimously approved the motion.

The Board was informed that the person who performed the janitorial duties for CLC during the 2003-2004 school year would not be returning. New janitors would need to be hired for the 2004-2005 school year. Chester Marshall, the pastor for the church that rents space on Sundays, and his wife have voiced an interest in performing janitorial duties for CLC. John Tucker moved to allow Kosta to negotiate a salary and to hire new janitors. Heidi seconded the motion. The Board passed the motion unanimously.

Kosta provided an update on the replacement of flooring for CLC. The entryway, lobby, hallways, kitchen, and student store would be re-floored with a white and red tile. Installation would begin in July. The new ceramic sign for the school will be installed at the end of the summer.

Kosta demonstrated a peer review system for the Board as a work in progress. The Board members who viewed the process encouraged the staff to move forward with the project.

New computers have been ordered and should be arriving in July.

### **ECO Report**

Pat Hunt provided the Board with an update on staffing. Tammy would be on vacation the second week of July. Kosta would be on vacation the month of August. All staff has indicated an intention to return for the 2004-2005 school year, with the exception of Maggie, who will not be returning, and Donna, who was granted a 1 year leave of absence.

### **New Business**

The Board discussed the creation of a grievance process that needs to be established both for the staff and for parents. Currently there is no established communication where a final decision can be made. The Board requested that the staff discuss this issue and recommend solutions that may be made available to the staff and to the parents for the upcoming school year.

Heidi noted that the Board meeting dates and the days of caring should be established at the next meeting. All Board members and staff should discuss the creation of a schedule.

As there was no further business before the Board, the meeting was adjourned at 8:30. The next meeting is scheduled for July 27, 2004 at 6.00 p.m. The August meeting is scheduled for August 24, 2004 at 6:00 p.m.