

CLC Board Meeting Minutes
4/26/01

Attending: Glenn Johnson, Liz Kisenwether, Lisa Sharfstein, Diane Lehman, Ann Bolser, Mark Toci, Kyle Peck, Katy Cleary, Theresa Shay

The open meeting of the Board began at 8:45 p.m.

I. Approval of the Minutes

The following corrections were made to the minutes of the 4/4/01: (section B)
paragraph 3: The Ferguson Township has not shown great interest, but Ann...
paragraph 1: We are now looking at a second mortgage for \$270,000...
paragraph 5: The CLC attorney WILL review....

Add:

Board approved the paying of the bills.

With these amendments, the minutes were approved.

II. Business

A. Executive Session.

The Board met regarding personnel issues and the budget development process.

B. Policy Discussion

Board Duties and Board Operations need to be approved in order to facilitate operation of the CLC school board. Discussion ensued regarding the confusing wording of the section information (members, trustees, etc.). Kyle Peck suggested that the CAO be automatically part of the board, the parent representative of the board be elected by the parents, teacher representative be elected by the teachers, and those officials appoint the rest of the members of the board. Mark Toci disagreed, saying that this gives the board too much power. Discussion ensued regarding how the rest of the board should be selected. We need to add job descriptions and a description of who the board represents. Amendments need to be made to add the CAO, as well as increase the number of officers to 5 instead of 4.

Discussion occurred regarding the power and scope of the board balanced with the power of the teachers to make decisions. Glenn Johnson asserted that there are tasks that the board needs to review, and other policy areas where they need to take a stronger, more functional role. He also said that creating the policy is the difficult part; amending it later to address some of the concerns brought up tonight should be easier. Others disagreed, saying that down the line it might be very difficult to make changes. Ann Bolser suggested that there is still a lot of work to be done on these section titles before they can be approved. Glenn's concern is that teacher job descriptions and salaries, approval for adding a 5th team, and budget approval need to happen now. Board is empowered to do all of these things without approval of the section titles.

Board resolved to put the Board Duties and Operations section titles and descriptions on the shelf until early summer when staff will have more time to address these issues.

C. Job Descriptions and Salary Ranges

The lead teacher job description has been amended mainly to reflect a removal of administrative responsibilities. The assistant teacher job description no longer requires a math teaching component or administrative responsibilities. The assistant is primarily required to support the lead teacher. The math teacher responsibility may be taken by an assistant or lead, who will receive additional compensation.

Salary structure reflects the experience of the teachers the CLC is trying to attract. Graded scale addresses

variations in experience, education, and time at CLC.

Liz Kisenwether motioned to approve the job descriptions; Lisa Sharfstein seconded.

D. Arts Block Contractors

Six contracts for arts block teachers need approval. Salaries ranging from \$150 to \$300 depending on the number of students and number of hours taught. The Board approved these contracts.

E. ESP Coordinator

Because Brian Rowan can no longer act as ESP Coordinator as of May, the faculty suggests that Jalyynn Wolesslagle be hired as the ESP Coordinator. The Board approves this change.

F. Adding a Fifth Class

Approval is needed for the CLC to increase student enrollment by one class for the 2001-2002 school year. The Board approves this addition.

G. Special Services Teacher

Special Services Teacher job description needs to be approved so that it can be advertised. Mark and Lisa have looked at this description with Glenn. Liz moved to approve; Glenn seconded.

III. Financial

The Budget Report for 2000/2001 for the quarter ending March 31, 2001 was submitted. No major anomalies exist in the report. The way supplies are reported need adjustment. Pay for substitutes will go much higher than budgeted. Liz motioned to approve; Lisa seconded.

Ann Bolser stated that the State Ethics Commission requires Board members to complete a statement of financial interests because they are expending public funds. Board members were asked to fill this form out.

Ann would like to search for another insurance company and another accounting firm. The Board approves these searches.

The Board approved the paying of the bills.

The meeting adjourned at 10:00 p.m.

The next regular meeting of the Board will be on 5/24/01.