

# CLC Board Meeting – March 26, 2004

**Present:** Heidi Fletcher, Darlene Fink, Beth Shirey, Denise Kochersperger, and Linda Bergeman

**Absent:** Barbara Bliss, John Tucker, and Morgan Ilgen

Attendees: Kosta Dussias, Pat Hunt, Mark Toci, Brian Rowan, and Tonya Pakutz Greenland

The Board meeting was called to order at 7:15 P.M.

An Executive session was held prior to the main Board meeting to discuss legal matters and a separate student disciplinary matter.

**Announcements:** An additional Executive meeting was announced to resume after the main Board meeting ends to discuss employee compensation issues.

**Review minutes of the previous meeting.** The minutes from the Board meetings from August, 2003 to February, 2003 were presented for review. Many of these minutes had been approved at prior meetings; however, they were not posted to the CLC website. The July 15, 2003 minutes needed to be amended as the unapproved minutes had been uploaded to the website in error. The December minutes needed the date changed from September 22 to December and the second page of the same minutes needed the next Board meeting date changed from 10/28/03 to 1/12/04.

Linda moved to approve the past minutes as they stand except for formatting on the last two submitted for review. Beth Shirey seconded. The Board minutes were unanimously approved. Heidi stated that she would forward them to Donna for uploading onto the website.

**Old Business:** None

## COMMITTEE REPORTS

*Facilities Committee:* No new report.

*Personnel Committee:* No new report.

*Governance Committee:* No new report.

*Fundraising Committee:* No new report.

*Library Committee:* No new report.

The Board is still looking for someone else to serve on the Board as a Community representative.

## Reports:

### Business Manager Report

Kosta requested an increase in the advertising budget from \$3,500 initially approved in the budget to \$5,000. Darlene moved approval and Beth Shirey seconded. The increase was approved unanimously.

Kosta also requested approval for funds to purchase a small school bus ('92-'95). The Board discussed maintenance and insurance costs. Kosta stated that there would be no history on the maintenance of the buses at auction. The Board discussed that a bus would be beneficial for transporting students for school events and field trips. Beth moved that we authorize Kosta to spend up to \$7,000 to purchase a bus at the upcoming auction. Linda seconded the motion. The Board unanimously approved an amount up to \$7,000 in order to purchase the bus.

### **ECO Report**

Pat reported that a recruitment committee has been meeting. Bumper stickers, articles in the CDT, cable TV ads, tri-fold brochures, and open house activities were among the ideas being developed to generate recruitment of students to CLC.

Pat discussed current student assessment practices at CLC. Most teachers send assessments home at least four times per year. Some send assessments home after each book assigned. Assessments are sent home after each completed project. Teachers average 4 to 6 major projects in their class each year. Some teachers also send home interim reports during the year. Beginning in January, 2004, special education assessments, prepared by the special education teacher in collaboration with the lead teacher, are sent being sent home quarterly. After the assessments are sent home, Tammy files a copy in the student's permanent file. Staff encourages parent e-mail, telephone calls, and/or conferences to provide additional information. Every teacher has met with all parents that have requested a meeting.

After the ECO report, the Board discussed communication with parents from the Board. The parent/family Board representatives are to report back to parents about what is going on at the school, as pertains to the Board meetings. They need to have dialogue with the parents in order for the Board to discuss parental needs, concerns, ideas, etc. The parent representatives will put together a mailing to parents promoting dialogue with the Board. Beth Shirey will contact each team teacher to set up a process for a phone tree.

Kosta mentioned that there is a group that would like to rent the big room at CLC each Sunday from 9:30 to 12:30. They would pay CLC \$150 per week for the use of the room. Linda moved that we perform due diligence and look into the overall reputation and character of this group. If all is okay, she moved that we rent the church. Beth Shirey seconded the motion. The motion passed unanimously.

### **New Business**

Regarding the disciplinary matter, the Board discussed the disciplinary matter and Darlene Fink moved to uphold the disciplinary action taken by CLC with no further disciplinary action on the part of CLC to be required. Beth Shirey seconded the motion. The Board unanimously voted to uphold the disciplinary action taken by CLC Management.

The Board discussed other legal issues and asked management to retain counsel and to keep the Board apprised of the situation.

As there was no further business before the Board, the meeting was adjourned at 9:15. The next meeting is scheduled for April 26, at 7:00.

The Board held an executive session to discuss staff salary/compensation issues.