



MINUTES OF THE CENTRE LEARNING COMMUNITY CHARTER SCHOOL
Minutes for the
Meeting of the Board of Trustees
August 29, 2013 7:00pm at the School

The meeting was called to order by Gail Boldt at 7:06pm followed by the Pledge of Allegiance.

Members present: Amanda Dietrick, Jerre Price, Gail Boldt, Dottie Rumbel, Siobhan Donnelly, Cathy Swarm, Kim Bahnsen

Others in Attendance: Kosta Dussias, Kathy Morrow

OPENING ACTIVITIES:

Call to order, Pledge of Allegiance, introduction of members.

REPORTS

- School update: Siobhan reported that the school had a smooth transition. Enrollment is currently at 100. Field day will be tomorrow so the whole school can get to know each other.
- Minutes from June 20, 2013 need to be revised to show Kim being present. Siobhan motioned to amend the minutes to accurately reflect Board Members who were present. Dottie seconded, motion passed 6-0. Amanda will forward to Brian to make amendments.
- Minutes from July 18, 2013 need to be corrected to show "annual" instead of "manual" under the first bullet of Old Business. Amanda motioned to accept amended minutes, Jerre seconded, Cathy to fix and forward to Brian.
- All classrooms received new tables. Transportation has some issues to work out, some students coming in ½ hr late from Bellefonte school district.
- Business Manager/CEO Report: Kosta reported on the Profit & Loss Comparison for July 1st – Aug 28th 2013. There were salary/benefit variances due to staff salary increase and health costs went up, building upkeep was waxing floors, software costs were for Adobe update suite. The last page is typical aggregate. Tables were \$12k for the 53 tables, new chairs have been ordered to try out, will probably be ordering them soon.
Agreement with IU regarding IDEA funds: Federal funds to IU – they keep Administration fee, then send to us, we comply by law. We need to sign-off. Siobhan motioned for Kosta to sign-off the IDEA agreement with IU10, Dottie seconded, motion passed 6-0.
Auditor General: The State started auditing, will probably be here for approx. 6 weeks. Kosta expects them to find some minutes and financial disclosure forms will be incomplete or inaccurate (Statement of Financial Interest). Once audit is complete, they will come back to discuss what needs to be done. Auditors will be combing thru records very carefully in light of other Charters giving bad press.
- Financial Committee: Brian, Dottie and Kosta met on Mon. 8/26, they will put dates on the school calendar.

- CLC Parents Group: Kathy reported the Parents Group didn't meet before the last meeting. The kitchen is very colorful due to the parents that helped paint, the kids were impressed. Some parents were at the meet-and-greet at Back to School night. They are working on 2 fall projects: 1st – the No Fun Fundraiser, 2nd – New Logo Contest. Current CLC shirts are logos from 2yrs ago and the student who created the logo has since graduated from CLC. During Back to School night they will go over the opportunity to be involved. Amanda wanted to thank Kathy Fanchek and the entire group who were involved in the kitchen project.
- Student Council: No report.
- Policies, Employment and Strategic Planning Committee: No report. (Need to do Board Job descriptions)
- Charter Review Committee: No report.
- Training, Recruitment and Elections Committee: Amanda reported that Jerre, Morgan and Siobhan met on 8/19 to set goals and responsibilities. They also set their calendar for the upcoming year. Plans for the Board Training were finalized, date set for 9/4 at 7:00pm.
Calendar: Meeting every 3rd Tuesday of each month at 3:15pm.

OLD BUSINESS

- Overview of Strategic Planning/Annual Report: Kosta went over the approval of the Annual Report. The report was brought up on smart board because it was unable to be printed. He went over the demographics/percentages of Teachers certified, major fundraisers, fiscal solvency policies, accounting system, preliminary review of expenditures and revenues. Kosta made budgetary reserve so our percentage amount of unreserved fund balance wasn't so high, and to account for furniture or other items during construction. Financial audits are unable to be done until the end of October due to Bank cycles. He also went over Federal programs, Chapter 711 assurances, special education sport services, acquisition of assets. Amanda motioned to approve the 2012-2013 Annual Report, Dottie seconded, motion passed 6-0.
- PSU Fencing Club: Kosta reported that the PSU Fencing specials started-up in spring, over the summer they were having their meetings at the White Bldg, since then the Coach was fired and they were having difficulties finding a space to practice, so they asked if they could use our Great Room M,Tu,Th,Fr until they work out a permanent location. We wouldn't have to pay for our rental of their equipment.

NEW BUSINESS

None

FUTURE BUSINESS:

- All Committees need to meet prior to the Sept. Board Meeting.

CHARGE TO COMMITTEES:

- Over the next 2 months, the Board Committees should meet prior to the September Board meeting in order to:
 - Develop their list of goals and responsibilities for the year.
 - Determine when these things need to be done and make a calendar that describes when they will meet and what months they need to be on the board agenda; coordinate with Kosta on board cycle calendar if needed. (calendar is on website)
 - Elect a lead contact person.
 - Plan for and begin approaching others from the school or community to serve on the committee.

Jerre motioned, Siobhan seconded to Adjourn, Meeting adjourned @8:07pm.

