



MINUTES OF THE CENTRE LEARNING COMMUNITY CHARTER SCHOOL
Minutes for the
Meeting of the Board of Trustees
July 18, 2013 7:00pm at the School

The meeting was called to order by Brian Rowan at 7:00pm.

Members present: Ron Boyles, Ali Carr-Chellman, Amanda Dietrick, Jerre Price, Brian Rowan, Dottie Rumbel, Cathy Swarm

Others in Attendance: Kosta Dussias

OPENING ACTIVITIES:

- Call to order, Pledge of Allegiance, introductions of members.
- Cathy Swarm was nominated by Brian as Secretary, Ali moved and Amanda seconded, motion passed 5-0, with 1 abstention, Cathy to be Secretary.
- Dottie Rumbel was nominated as an Election Alternate, Amanda moved and Ali seconded, motion passed 6-0, Dottie to be Alternate.
- Cathy Swarm was sworn-in as Board Member/Secretary.
- Revisions from last meeting minutes were made. Amanda noted changes in the Business Manager Report, (6th bullet, 3rd sub bullet) changed from 3541 to 153K, and (1st bullet) review and “approve”. Ron motioned, Jerre seconded, motion passed 7-0.

REPORTS

- School update: Brian reported that team placements will be announced to parents by August 1, 2013, with current enrollment at 98. PSSA scores are preliminary, CLC did very well making adequate yearly progress. Parent letters are going out tomorrow. Kosta got notice that they were not using AYP this year.
- Business Manager/CEO Report: Kosta reported on the June 30th statement, projected surplus of 138K which will give funding for much needed furniture and supplies for the renovation. Kosta will make journal entries to reflect spending.
- Financial Committee: No report.
- CLC Parents Group: No report.
- Student Council: No report.
- Policies, Employment and Strategic Planning Committee: No report.
- Charter Review Committee: No report.
- Recruitment and Elections: No report.

OLD BUSINESS

- Overview of Strategic Planning/Annual Report: Kosta reported that a date needs to be established (via Doodle poll) for the Strategic Planning Committee for a short meeting in August. Complete annual report, should be

simpler that prior because it's shorter, when website is up it can be cut and paste. Doodle poll to be sent out this week to establish date.

- Board Training Date: No recruitment committee, they didn't send out survey, Brian will remind them.
- Board Job Descriptions/Charter & Bylaws Committee: Brian and Kelly are the only 2 on this committee, he will compare descriptions to the bylaws and advise (to get off old business list).
Amanda reported on yearbook issues, so Kathy will be taking it over as an after school club (instead of a special).

NEW BUSINESS

- Dissolution of 2012-2013 Advisory Committees: Committees don't make decisions, they come to the Board for decision approval. Ali moved to dissolve the existing committees, Ron seconded, motion passed 7-0.
- Formation and Charging of the 2013-2014 Advisory Committees: Gail and Brian met and established the 4 committees needed:
 1. ***Administrator Evaluation & Compensation Committee***
Gail, Brian, Amanda and Ron
 2. ***Policies***
Gail, Kim, Kosta and Ali (more can be added) to meet 1x month.
 3. ***Training, Recruitment and Elections***
Amanda, Siobhan, Jerre and Morgan
 4. ***Finance Committee***
Kosta, Dottie and Brian

Ali motioned and Jerre seconded to adopt the members listed for #1 thru #4 on the Committees, motion passed 7-0.

FUTURE BUSINESS:

- None to report.

CHARGE TO COMMITTEES:

- Over the next 2 months, the Board Committees should meet prior to the September Board meeting in order to:
 - Develop their list of goals and responsibilities for the year.
 - Determine when these things need to be done and make a calendar that describes when they will meet and what months they need to be on the board agenda; coordinate with Kosta on board cycle calendar if needed. (calendar is on website)
 - Elect a lead contact person.
 - Plan for and begin approaching others from the school or community to serve on the committee.

Amanda motioned, Ali seconded to Adjourn, Meeting adjourned @7:39pm.

/cs