

**MINUTES OF THE CENTRE LEARNING COMMUNITY CHARTER SCHOOL**  
**Minutes for the**  
**Meeting of the Board of Trustees**  
**May 16 2013. 7:00 p.m. at the School**

1. Brian Rowan called the meeting to order at 7:01.
2. Members Present: Brian Rowan, Ron Boyles, Dottie Rumbel, Andrea Kennedy, Siobhan Donnelly, Jerre Price, Cathy Swarm

Members Absent: Kim Bahnsen, Gail Boldt, Alison Carr-Chelman

Others in Attendance: Morgan Ilgen, Kosta Dussias, Mark Toci, Raisa Gray

**OPENING ACTIVITIES:**

- Call to order, pledge of allegiance, and introductions of new and returning trustees.
- Andrea moved, Jerre seconded to approve the Minutes of April, 18th. Motion passed 7-0-0.
- The Board received a petition from students requesting an additional evening rock band night at the end of the school year. The Board referred the request back to the staff to explain to the student the decision making process behind not scheduling this event.

**REPORTS:**

School update

- Andrea gave brief descriptions of what each classroom is currently working on.
- Andrea reported enrollment continues to be 102 students.

Business Manager's report:

- A letter was received from Ferguson Township addressing our zoning concerns. Zoning has been approved. Engineers are updating plans to submit to township.
- Budget was presented and discussed. Looking for approval in June meeting.
- 2013/2014 Audit Proposal: Kosta received two proposals and was authorized to move forward using Parente Beard.
- Memorandum of Understanding between CLC and Ferguson township policy was approved. 7-0-0
- Financials were discussed.

Finance Committee Report:

- The finance committee did not meet this month.

CLC Parents report:

- Parents gave end of year teacher appreciation gifts to staff: engraved travel mugs and waffle shop gift cards.
- Graduation planning is underway.
- Parents contributed up to \$250 towards the yearbook to help keep the purchase cost low for families and to make sure all 8th graders have a yearbook.

Student Council report:

- Siobhan was elected as Student Council Board Representative by the student body.

Policies/Employment/Strategic Planning report:

- The committee did not meet this month.

Administrator Review report

- The data compiled from Kosta's Administrator Evaluation was presented and discussed. The data and feedback reflect great satisfaction from parents and staff with regard to Kosta's performance as Administrator.
- Amendments to the Administrator Review process were discussed and approved. 7-0-0
- The Board went into Executive Session at 8:12pm.
- The Regular Session reconvened at 8:19pm and Brian reported that the Executive Session was in regard to personnel evaluation.
- Motion to rehire Kosta Dussias as Business Manager and CEO of CLC was unanimously approved.

Charter Review report:

- None to review

Board Recruitment & Elections report:

- There was one candidate to fill each board seat; therefore no elections were necessary for community or family representatives. The 2013-14 Board composition is as follows pending election of alternates.

Gail Boldt	Community Rep	2012-14
Brian Rowan	Staff Rep	2012-14
Cathy Swarm	Community Rep	2013-15
Jerre Price	Family Rep	2013-15
Kim Bahnsen	Family Rep	2012-14
Alison Carr-Chelman	Community Rep	2012-14
Ron Boyles	Community Rep	2013-15
Amanda Dietrick	Staff Rep	2013-15
Siobhan Donnelly	Student Rep	2013-14

- Board Training report:  
Andrea and Siobhan are charged with setting the date for Board Training after the new Board is seated in June.

**OLD BUSINESS:**

Board job descriptions--Charter Review Committee

**NEW BUSINESS:**

None

**CLOSING COMMENTS, REFLECTIONS, ANNOUNCEMENTS:**

The next Board meeting is scheduled for June 20, 2013 at 7:00p.m.

**ADJOURNMENT:**

Meeting adjourned at 8:22p.m. Motion passed 7-0-0.

Respectfully submitted,  
Morgan Ilgen  
CLC Board Secretary