

MINUTES OF THE CENTRE LEARNING COMMUNITY CHARTER SCHOOL Minutes for the Meeting of the Board of Trustees March 21,2013. 7:00 p.m. at the School

- 1. The meeting was called to order at 7:01 by Gail, Chairperson.
- 2. Members Present: Gail Boldt, Brian Rowan, Ron Boyles(7:24pm), Dottie Rumbel, Andrea Kennedy, Kim Bahnsen, Siobhan Donnelly, Jerre Price, Cathy Swarm

Members Absent: None.

Others in Attendance: Morgan Ilgen, Kosta Dussias, Mark Toci, Amanda Dietrick, Kelly Kennedy (7:35).

OPENING ACTIVITIES:

- Call to order, pledge of allegiance, and introductions of new and returning trustees.
- Gail moved, Andrea seconded to amend the agenda at Kosta's request, by adding the 2013-13 school calendar and the Master Agreement with the Department of Education. Motion passed 7-0-0.
- Andrea moved, Kim seconded to approve the Minutes of February 21, 2013. Motion passed 7-0-0.
- Public comment: No public comment.
- New board members, Cathy Swarm and Jerre Price took oath of office and were sworn in. After a brief discussion, Brian nominated Cathy Swarm as the Community Representative and Jerre Price as an Alternate. Andrea seconded, motion passed 8-0-0.

REPORTS:

School update:

Andrea reported enrollment continues to be 102 students

Andrea reported that the Humphrey's Scholars from PSU will be visiting CLC on April 19th.

Andrea reported that each classroom team reviewed the student conduct code and the seriousness of bullying and harassment in schools with their teams. Students were encouraged to bring concerns to teachers right away.

Business Manager's report:

Zoning/building update: Kosta reported that Ferguson township has not provided an answer to the zoning issue that concerns CLC and the "Neighborhood Place of Assembly" designation. The township solicitor and plan review officer are supposed to provide our attorney and engineer with their comments soon.

<u>Finance Committee Report:</u>

The finance committee did not meet this month, they will meet in April.



Business Manager's report.

Discussion:

- Enrollment was reported at 102
- YTD revenue and expenditures, summary income and expenditure report was satisfactory.
- Current status of 2013-14 applications for enrollment were discussed and everyone was encouraged to publicize the few remaining 5th grade openings.

• CLC Parents report:

Parent group has contributed \$1200 towards all school trip. They are conducting a Marianna's hoagie fundraiser, order forms are due by March 26th. Staff thanked the Parent Group for their support

• Student Council report:

Siobhan reported that the Student Council is meeting as a monthly meeting rather than a Specials class and the meetings are open to any student who would like to attend. Siobhan reported that equipment for two tetherball courts will be purchased with the help of a Parent Group grant.

• Outreach/Publicity/Student Recruitment report:

No report for March 2013.

Policies/Employment/Strategic Planning report:

Gail Boldt, Kim Bahnsen and Kosta Dussias met and went over the draft Board job descriptions. The job descriptions will be reviewed by the Charter Review committee. Revisions are in dropbox for review. (Forward to next meeting).

The Administrative review committee met on 3/20/13. Brian presented the three surveys which are ready to be disseminated to the three groups (Board, Staff and Parents). After the surveys are received they will be reviewed to ensure anonymity and then presented to Kosta for his part of the review. Need to add due dates on the actual surveys.

• Charter Review report:

Kosta reported that the CEO's and Liason did not meet in March, but will be meeting in April, and the question of whether an amendment to the charter is required will be posed then.

• Board Recruitment & Elections report:

Andrea reported that Morgan is sending the Election Notice to parents on 3/22/13. Notice includes the slate and a call for nominations. 2 community reps, 1 family rep, 1 staff rep and student rep are up for election.

Gail, Brian and Kim are not up for reelection and whoever is filling in for Patti Ron, Cathy and Jerre, Dottie, Ali are up for election. Election day is May 9, 2013. Annual meeting is May 16, and the winners will be announced. The new Board will take office at the June board meeting.



Board Training report:
 Andrea and Siobhan were charged with setting the date for Board Training after the new Board is elected in May.

OLD BUSINESS:

Letter to PBCI. PBCI replied to our letter of concern regarding the boiler issue of the Fall 2012.
 The Board decided not to pursue any further correspondence with PBCI with regard to their response.

NEW BUSINESS:

- The 2013-14 School calendar was reviewed, Brian moved to accept the proposed 2013-14 school calendar, Ron Seconded. Motion passed, 9-0-0
- Master Agreement with the Department of Education. The DOE is moving to electronic
 signatures and posting documents of the department's website. The department recommends
 that LEAs wishing to use e-signatures, the Board needs to adopt a resolution identifying and
 authorizing an individual to sign electronic agreements with the department. After discussion,
 Siobhan motioned to adopt a resolution identifying and authorizing Kosta Dussias to sign
 electronic agreements with the PDE. Dottie seconded, motion passed 9-0-0.
- Alternate Board members: Alternate Board members will be designated as 1st or 2nd Alternate
 position. The 1st Alternate should be the first person contacted and so on. Instruction for
 voting should be sent to both the Secretary and the President.
 - Brian motioned to designate Morgan Ilgen as the 1st Alternate and Jerre Price as the 2nd Alternate position. Andrea second, motion passed 9-0-0

The Board went into Executive Session at 8:27pm.

The Regular Session was reconvened at 8:42 and Gail reported that the executive session was in regard to a student issue.

CLOSING COMMENTS, REFLECTIONS, ANNOUNCEMENTS:

The next Board meeting is scheduled for April 18, 2013 at 7:00p.m.

ADJOURNMENT:

Andrea moved, Brian seconded to adjourn at 8:43p.m. Motion passed 9-0-0.

Respectfully submitted, Morgan Ilgen CLC Board Secretary