



**MINUTES OF THE CENTRE LEARNING COMMUNITY CHARTER SCHOOL**  
**Minutes for the**  
**Meeting of the Board of Trustees**  
**November 21, 2013 7:00pm at the School**

Members present: Gail Boldt, Ali Carr-Chellman, Morgan Ilgen, Jerre Price, Brian Rowan, Cathy Swarm

Others in Attendance: Kosta Dussias, Mark Toci, Raisa Gray

**OPENING ACTIVITIES:**

- Meeting was called to order by Gail with the Pledge of Allegiance at 7:10pm.
- Minutes from October Board meeting to be amended as discussed. Ali Motioned to accept amended Minutes, Brian seconded. 7-0
- No public comment.

**REPORTS**

**Business Manager/CEO Report:**

Kosta reported there were 2 findings on the Auditor General Report, he will probably hear back from them in March. Kosta is also looking into bonding of the Treasurer, Secretary and Administrator.

**Financial Report:**

The Finance Committee is to provide Financials by the 1<sup>st</sup> of the month thru 31<sup>st</sup> of prior month. They will be meeting next month.

**School Update:**

\*Please see attachment from Amanda with the school updates.

**Student Council Report:**

Morgan reported they organized a Beach Lunch fundraiser, and a paper towel collection for a wildlife refuge.

**Policies Committee:**

Policies Committee did not meet this month, Gail said a January meeting is being set up.

### **Training/Recruitment/Elections Committee:**

Morgan reported that she, Jerre and Amanda met and sent a request to Leadership Centre County to try to recruit community members for the 2014-2015 Board election. They also worked on creating a "Become a Board Member" brochure, and passed around a rough draft to see. She would like for copies of them to be put into student's folders before Thanksgiving.

### **OLD BUSINESS**

#### **Administrative salary review/compensation:**

Brian reported on Administrator review and compensation, need to work on policies.

#### **Lobbyist:**

Kosta reported he is done meeting with the Lobbyist. No further action will be taken.

#### **Building Construction:**

Kosta received the final plans and bidding packet. He will be meeting after Thanksgiving to set up financing at the bank, still on track to break ground in Spring, 2014.

#### **Board Job Descriptions:**

Brian gave a smart board presentation on the general responsibilities, posted directly from the by-laws. He went over the Trustee's and Treasurer's job descriptions. Ali moved to approve job descriptions as written, Jerre seconded. 7-0

### **FUTURE BUSINESS**

Kosta reported on 990 Form, IRS tax for non-profit. It is already submitted, Finance Committee hasn't gone over yet, will present at the December meeting.

Kosta and Mark went over the Comprehensive Strategic planning, due in 2015. A CLC parent working on his thesis is able to help and the information he will be able to gather from teachers and parents will help to fill out the data in the forms. Kosta will put a link to the document.

A special Thank You goes out to the Parent Group, who gave supplies to the Teachers.

Brian motioned to adjourn, Morgan seconded, meeting adjourned at 7:52pm.

/cs