

November 29, 2011

Centre Learning Community Board of Trustees Meeting Minutes: Regular Meeting rescheduled from November 17, 2011

Meeting opened at 7:21 pm

2011-2012 Trustees in attendance – Brian Rowan, Andrea Kennedy, Dennis DuVall, Gail Boldt, Alternate Patty Webb (in for Ron Boyles), Julie Farris

Trustees not in attendance – Ron Boyles, Kathy Kalinosky, Ruth Hocker, Kelly Kennedy, Jenny Kenyon

Administration in attendance – Kosta Dussias

Staff in attendance – Mark Toci, Morgan Ilgen

Community Members in attendance – Will Welsh, Janet Welsh

OPENING ACTIVITIES

- Call to order, pledge, & review of meeting agenda & meeting format
- Approval of October 20 board minutes Brian Rowan made the motion to accept the October 20th Regular Meeting Minutes. Second Patty Webb – vote (5-0-0)
- Swearing in of New Board Member, Julie Farris
- Opportunity for Public Comment

REPORTS

- School Update – Andrea Kennedy reported that enrollment is now 93 students, see attached report for team updates.
- Business Manager/CEO report -- Kosta Dussias
 1. Financials were presented.
 2. 2010-2011 Audit – the audit, Auditor’s report and the letter received from the Auditor was reviewed. The section concerning the segregation of duties was discussed. The organization of a finance committee and approaching several auditors to sit on that committee was also discussed. Dennis DuVall made the motion to accept the 2010-2011 audit and IRS for 990. Second Andrea Kennedy – vote (6-0-0)
- CLC Parents’ Group – No report at this time
- Student Council report – Andrea Kennedy student council is now a Specials class.
- Board Development Committee – Andrea Kennedy see attached report.
- Policies/Employment and Strategic Planning Committee – Kosta Dussias
 1. Policies 301, 302, 304, 305, 306, 319, 325, and 326 were discussed and the vote was tabled until the December meeting.
 2. Policies 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, and 612 were presented for review.
- By-laws/Charter Review Committee – Brian Rowan presented the last of the revisions.
- Facilities/Safety Committee – Dennis Duvall - the committee will look into new signage for the building.
- Recruitment and Retention Working Group – see attached report

TRAINING

Morgan Ilgen presented Board Diversity/Recruitment Grid

OLD BUSINESS

- January Board Training may be moved to February a date was not chosen.

NEW BUSINESS

- Approval of Preliminary Investigations into Building Renovations – Kosta Dussias
Brian Rowan made the motion to approve the proposal for architect services from Albert A. Drobka, Architect for \$2000. Second Dennis Duvall – vote (6-0-0)

FUTURE BUSINESS

- School Calendar – Thanksgiving Break – it was suggested that the board should review the start of Thanksgiving Break when creating the 2012-2013 calendar.

CLOSING COMMENTS, REFLECTIONS, ANNOUNCEMENTS

Gail wanted the Board to know that she is glad to see how hard the committees are working.
The next Board meeting is Thursday, December 15th at 7:00pm at the school.

ADJOURNMENT

Brian Rowan made the motion to adjourn at 9:10 pm. Second Patty Webb – vote (6-0-0)

Respectfully submitted,
Andrea Kennedy
CLC Board Secretary

CLC Team Update

November 17, 2011

Team Awesome is current creating website about electricity for their Greenergy project. Students are learning about generating electricity, measuring electricity, circuits, and more through hands-on activities and then creating web pages that demonstrate and explain these concepts to the general public.

Team M/K keeps chasing weather. Recently they took a trip to the PSU Weather Lab on campus where they got to see the weather forecasting process from beginning to end.

The A team is working on lending a helping hand, through their company Charitable Lifestyles Corporation. They hope to change the world by giving the do-gooders of the world the opportunity to begin their own charities. They will offer apprenticeships, which will provide these new charities with start-up money and opportunities to earn more so they will be able to thrive on their own.

The MR team is delving into the world of the stock market. They will be learning all the ins and outs so they can begin participating in a virtual Stock Exchange Game. Raisa is working with the student's on their team video to highlight the school November theme of perseverance.

The kids will be writing the final copies of their research papers soon.

The New specials block began today. The new Zumba class is a big hit!

The staff would like to thank the Parent Group for all of their help at the yearbook fund raiser, and their thoughtful Thanksgiving gifts.

Board Development Committee Report – November 2011

Submitted by Patricia Webb

The committee continues to refine the monthly Board mini-training plan, based on emerging priorities and requests. We have also focused our activities as follows:

- Patty & Morgan will focus on prospective member approaches and initial discussions
- Andrea & Julie will focus on the formal nomination and election processes

Julie Farris was sworn in as a second alternate this evening. Brenda Goldman and Jennifer Pepperman have been re-approached about their interest in Board participation &/or service as alternates. No decisions yet.

Tonight's Board mini-training will include brainstorming and guidelines for generating new prospective Board nominees, particularly from beyond the CLC family / friend community.

Development Committee questions to Board:

- Any idea when the finalized Board Member position description will be ready?
- We would like to invite *prospective* nominees to attend at least one Board meeting ... Guidelines? Limitations? Etc...
- We also want to provide school tours for 'outside' prospective nominees ... is this doable during school hours? Guidelines? Limitations? Etc...

Proposed January Board Half-Day Retreat Agenda

We propose that this event will have one primary focus:

That CLC Staff will have an opportunity to present to the Board ideas on their 5-year and 10-year vision and priorities for the school.

The purpose of this will be to examine the type of Board composition, as well as specific Board goals and activities that such a vision would require, so that the Board can support the school in its mid-range and long-range vision.

The ideas presented will also be explored and elaborated collaboratively during the retreat, with an opportunity for Board member contributions to the ideas presented.

At the end of the retreat (running from 8:30am - 12:45pm, including breakfast and lunch), the Board and Staff will have a framework of specific future goals, as well as ways of achieving them through Board / Staff / Family cooperation.

Can we select a date tonight? A Saturday in January ... 7, 14, 21, 28

The retreat location will be determined by next month....

Recruitment Work Group met on Tuesday November 15. Kathy Kalinosky and Kathy Morrow were in attendance.

- I. Enrollment down to 93 students. Only 5th grade openings available.
- II. Take CLC out to the community

A new brochure with FAQ and "Did you know your child can still..." is in development with the 2 Kathy's and 3 or 4 parents. Kathy Morrow will invite the three families who wanted info at the Oct 1 roadshow to the drama production in December. Not enough time or staff to do the Candy Cane Carnival or Festival of Trees. No progress yet with establishing participation in the Discovery Museum but they are very interested in having CLC have an exhibit there. Inquiring about having a 2 hour time slot exhibit for First Night. Contacted the Friendship Tutoring program to see if they will distribute CLC brochures to their 4th and 5th grade students. Future planning includes Family Fitness Weekend and Summer Camp.

- III. Bring community people into CLC

Mark has workshops for the girl scouts in 3rd, 4th and 5th grades in development. We will be making contact with the directors of the home school group, Solid Foundations Education Association (SFEA), to inform them about CLC and invite the SFEA students who play musical instruments to participate in the Rock Band Jam on Friday afternoons. Kosta indicated that the suggestions of painting the stone behind the CLC red letters on the building could indeed be painted white or a light color so the letters would stand out and a flood light could be moved to illuminate this signage on the building. The dilapidated sign could be repaired and repainted with fewer words and larger lettering. Solar night lights could be placed around the flower beds to draw attention to the school property. A new parent has indicated an interest in helping with bringing bulbs, etc. from her mom's garden and suggested the Green Club or Volunteer Club work with a master Gardener to enhance the landscaping. Looking into contacts that parents might have with local radio stations and with local politicians to invite those who are charter school friendly to come to the school to participate in some school activities, for example, museums.