

May 25, 2011

Centre Learning Community Board of Trustees Meeting Minutes: Regular Meeting

Meeting opened at 6:37 pm

Trustees in attendance – Gail Boldt, Brian Rowan, Dennis DuVall (left the meeting at 8:00), Amanda Dietrick, Andrea Kennedy, Ruth Hocker, Ron Boyles, Patty Webb (arrived at 7:08)

Administration in attendance – Kosta Dussias, Pat Hunt

Staff in attendance –Mark Toci, Donna Fischer, Kathy Morrow,

Community members in attendance –Jenny Kenyon

OPENING ACTIVITIES

- Call to order & review of meeting agenda & meeting format
- Approval of Minutes
After amendments were made, Amanda Dietrick made the motion to accept the amended April 20th Regular Board Meeting Minutes. Second Ron Boyles – vote (7-0-0)

REPORTS

- ECO report – Pat Hunt reported that fall enrollment is currently at 85-86. Graduation is June 5th and the last day of school is June 8th at noon; the following week will be staff development. For a detailed report of the events happening at school see the attached document.
- Appointments to Act 48 professional development committee -- Pat Hunt
- Business Manager/CEO report -- Kosta Dussias presented
 - the projected 2011-2012 budget with 93 students in attendance leaves a projected surplus of \$7,000. Kosta wanted to remind the board that approval of the 2011-2012 budget means that the board will have approved the rehiring of the faculty and staff as recommended
 - the projected income from the 2010-2011 budget is \$2731.10
 - at the April 28th SCASD Board meeting CLC's charter was renewed for five more years
 - the summary report of paid bills from April 19th – May 23rd was presented
 - the mortgage balloon payment will come due in October
 - Andrea Kennedy made the motion to approve the Memorandum of Understanding with Ferguson Township Police Department. Second Dennis Duvall – vote (7-0-0)
 - Brian Rowan made the motion to approve payment of unpaid bill as listed in the attached document. Second Ruth Hocker – vote (7-0-0)
 - reported on the status of Deb Swartz's salary reimbursement
- - Andrea Kennedy made the motion to approve a Child Rearing Leave for Amy Weaver during the first six weeks of the 2011-2012 school year; she will return to teach math. Second Ruth Hocker vote (8-0-0)
 - Patty Webb made the motion to approve the search for a long-term substitute for an assistant teacher during Amy Weaver's Child Rearing Leave during the first six weeks of the 2011-2012 school year. Second Ron Boyles – vote (7-0-1) Amanda Dietrick recused herself
- Friends of CLC report was given by Ruth Hocker see attached document. The video created by Jean Morrow was viewed.
- Student Council – Amanda Dietrick reported that the council is focusing on community service which includes cleaning up outside and helped the yearbook class plan the Picnic Palooza. She

would like to thank everyone who came and provided food and the Friends group for all they did at the Picnic.

- Policies Committee – Gail Boldt presented a parent grievance policy draft to be voted on next month. The committee will continue to review additional policies the board may want to adopt. Brian Rowan made the motion to adopt the following policies: - Second Ruth Hocker – vote (8-0-0)
 - a. No. 005 Employment Of Relatives
 - b. No. 443 Staff Grievance Policy
 - c. No. 003 Code Of Ethics For Trustees And Officers
 - d. No. 616 Payments Of Claims
 - e. No. 207 Student Records Policy
- By-laws Committee – Ruth Hocker presented proposed changes to the By-laws. See attached report.
 - Attorney Kim Colonna advised that currently existing state law could be removed from the by-laws with the understanding that those laws will be complied with.
- Recruitment and Retention Working Group – Patty Webb reported that a table will be set up at graduation for alumni sign-up and no table will be set up at the Bellefonte Children’s Fair.

OLD BUSINESS

- Board Training Plan – Patty Webb presented an outline for the proposed Board training a doodle poll will be created to determine possible dates.
 - Ruth Hocker made the motion to approve the hiring of Consultant Michael Brand for a fee of \$350 to conduct part of the Board training. Second Ron Boyles – vote (7-0-0)
- Gail Boldt presented the Due Diligence Report

NEW BUSINESS

- Annual Board Election – Andrea Kennedy reported that the following people were elected to the 2011-2012 Board of Trustees:
 - Community Representative
 - Gail Boldt – 26 votes
 - Dennis DuVall – 26 votes
 - Ruth Hocker – 27 votes
 - Kathy Kalinosky – 27 votes
 - Family Representative
 - Ron Boyles – 26 votes
 - Jennifer Kenyon – 26 votes
 - Staff Representative
 - Andrea Kennedy
 - Student Representative
 - Kelly Kennedy
- Ruth Hocker made the motion to give the CEO the authority to rent the school facility over the summer provided the groups can provide a certificate of insurance with a \$1,000,000 accuance limit naming CLC as additional insured. Second Patty Webb – vote (7-0-0)
- Scheduling for 2011 – 2012 Board meetings – be prepared to set the meeting schedule next month.
- Brian Rowan made a motion to table the following items listed in New Business:
 - Discussion and seating of subcommittees

Scheduling of 2011 – 2012 subcommittee meetings

Second Amanda Dietrick – vote (7-0-0)

CLOSING COMMENTS, REFLECTIONS, ANNOUNCEMENTS

The Board will establish an electronic document space, which can be accessed by all Board members.

The Board will need to seek volunteers for the Board Alternate position.

Ruth Hocker sent a letter of appreciation signed by the Board to Donna Fischer for her years of service.

The next Board meeting is scheduled for Wednesday June 15, 2011 – 6:30 pm at CLC

ADJOURNMENT

Brian Rowan made the motion to adjourn at 9:17. Second Ruth Hocker – vote (7-0-0)

Respectfully submitted,

Andrea Kennedy

Interim CLC Board Secretary

Bylaws Committee Report

The Bylaws Committee met April 18, 2011.

We reviewed the report from the previous Special Committee on Prioritization of By-laws Review and have prepared a response document. Further, we established three goals for our committee going forward:

1. Preserve and encode the unique management system at CLC, where the Board of Trustees has final authority and oversight, but ideas and decisions begin with the students and teachers.
2. Simplify and shorten the bylaws while fixing any contradictions and addressing areas of concern

In order to achieve these goals, we have identified three articles in particular for review:

- Article VIII: *Officers of the Board of Trustees*
- Article V: *Elections*
- Article II: *Trustees*

We also suggest taking out all portions of the bylaws that are verbatim from Pennsylvania Law and CLC's Articles of Incorporation. Instead we will reference those at the beginning of the Bylaws.

Next committee meeting will be on **Monday, May 2 at 5:00**

We hope to have bylaw amendments to propose at the next Board of Trustees Meeting.

ECO Report—5/25/11

- Donna and Kelly's class is wrapping up the Guide to the Galaxy project by creating an original, animated science fiction movie featuring information that was learned during the project. This activity presented a unique challenge since the entire team is collaborating as a group to make one movie. This process builds on the unique talents and knowledge of each student as the team participates in the process of character development, script writing, animating, creating special effects and editing the film. What a wonderful way to wrap-up the school year!
- These students are also developing and presenting end-of-the-year projects to be presented this week and the last week of school.
- Amy and Amanda's students are also working on end-of-the-year projects. The topics range from "The French Revolution" to "Differences between 4-Stroke and 2-Stroke Engines". The quality of this work and the confidence of the students is exceptional.
- Brian and Siobhan's Team has been involved in a variety of hands-on activities in their search for life on other planets. Students spent a week perfecting water bottle rockets and holding a competition with them. Over the past week and one half, students have been working cooperatively in small groups to design and construct rovers to further explore their fictitious planets for signs of life. Students are using the VEX Robotics Systems to construct the rovers. This robotics system has been a great investment over the years and is another way that we are utilizing technology in motivating ways at CLC!
- Mark and Morgan's students just finished building and riding their recumbent bikes. For the remainder of the week they will focus on the natural history of Pennsylvania. The students will navigate a challenge course in a nearby park, using knowledge of native plants and animals, tree identification and orienteering skills.
- Eighth grade graduation will be on Sunday, June 5, at 6:30. You are all invited to come. The last day of school is Wednesday, June 8, at noon. This has been an amazing year of challenge and growth for all of us. I think I can speak for all the teachers and staff at CLC to thank all of you on the board, our parents and students for all that you have done for us and taught us this year.

Friends of CLC Report

April 20, 2011

Prepared by Ruth Hocker, Friends of CLC/Board of Trustees Liaison

1. Lisa Maras Resigned as *Friends of CLC* Treasurer; Christine Nebroski was elected to fill the Treasurer position.
2. *Friends of CLC* voted to amend their bylaws at the March 23, 2011 meeting.
3. *Friends of CLC* voted to allocate \$75 for the purchase of yearbooks for students who have a demonstrated financial need.
4. A Comedy Club Fundraiser was held April 8, 2011; *Friends of CLC* earned \$255.00.
5. Nominations are currently being accepted for 2011-2012 *Friends of CLC* Officers. Elections will be held at the next meeting on April 27.
6. *Friends of CLC* recently held a T-Shirt Design competition amongst the students. The students voted for their favorite design, and T-Shirt order forms will go out tomorrow in the "Friday" folders.
7. Upcoming Agenda for April 27 includes:
 - a. Elections
 - b. 8th Grade Graduation
 - c. Year-end Teacher Appreciation