

CLC Board Meeting 2/15/06  
Call to Order 6:45 PM

Present: Heidi Fletcher, Darlene Fink, Lori McTavish, Andrea Ryan, Tonya Daher, and Melanie Loring

Absent: Leslie Aderhold, Morgan Ilgen and Linda Bergeman, Pat Hunt

Attendees: Kosta Dussias, Donna Fisher and Brian Rowan

The December, 2005 and January, 2006 minutes were presented for review. Andrea Ryan moved to accept the minutes and Tonya Daher seconded the motion. The minutes were accepted unanimously.

### **Business Manager Report**

The State College Area School Board approved CLC's charter for another five years. We have submitted the appropriate documentation for approval with the Bellefonte and Bald Eagle school districts, but have not yet received their response. Kosta stated now that the State College School Board has issued their approvals the others should be forthcoming in the near future.

Kosta passed out an updated budget reflecting the actual year-to-date figures. It appears we are in line with projections for the year and there are no material changes. He also notified the Board that the healthcare insurance provided for employees of CLC will be switched to Health America effective 3/1/06 and will reduce the overall expenditure for healthcare costs.

The Board was informed that CLC is being audited on April 13<sup>th</sup> as part of the grant process (CSR, T2, and TV grants). Kosta is also submitting paperwork to receive funds from the SRSA grant previously approved.

Kosta notified the Board that an asbestos mitigation inspection needed to be done for the school. He has received a bid from the only local company for \$1840. He asked the Board to approve the expenditure. During the discussion Andrea mentioned that CO detectors are newly required by Ferguson Township and asked if we had taken any steps to comply with the new requirements. Kosta said he is negotiating a CO and overall environmental inspection to occur when the asbestos inspection takes place. Andrea Ryan moved to approve the requested expenditure and Tonya Daher seconded the motion. The motion passed unanimously.

Kosta is currently investigating costs to remove and replace the lights and carpeting in the Big Room. He will be taking bids in the near future.

Kosta informed the Board that the chess tournament hosted by CLC was a success and there were plans to host another one in the future. He also informed the Board that the concert to benefit the Cancer Society was well-attended and successful.

## **ECO Report**

The ECO was not in attendance, but submitted her update in written form. CLC is at full enrollment and we currently have no openings in any classroom. A number have calls have been received from parents interested in enrollment for next year for their child. Parents of children currently attending CLC are being encouraged to talk to people that they know who have children in fourth or fifth grade for enrollment for next year.

The PSSA writing tests will be complete shortly, with the exception of make-up tests. The reading and math tests will be given beginning March 21. These will take three to five days to complete.

Pat noted her thanks to Friends of CLC and our parents for the snacks that were sent for use during the PSSA writing test period.

Pat reported that the CLC eight grade students have begun the transition to high school. Each school district has a different way of handling course selection and registration. Students from both State College and Bellefonte are currently making course selections for next year.

She noted that this is a very busy time of year at CLC and staff is working hard to help each student benefit from the CLC experience.

## **“Friends of CLC” Update**

No Report submitted.

## **Old Business**

The upcoming Day of Caring on February 25th was discussed. The Friends of CLC were encouraged to notify the CLC Community to participate.

The Board discussed the process for receiving grants from Friends of CLC for various teacher/student activities. Morgan Ilgen stated that the teachers would like to see an official process and guidelines for grant requests. Andrea asked if the current form provided by Friends of CLC was acceptable. The four teachers present agreed that the form was fine, but advised that the staff needs a process, guidelines, and parameters for what is eligible for requests. Andrea agreed that one was needed and said that she would make sure the topic of on the agenda for the next Friends of CLC meeting.

The Board was informed that the staff believes an informal exit interview already takes place when staff leaves employment at CLC. Andrea and Heidi agreed that the process should be formalized so that new employees are informed of the right to an exit interview when they are hired and when they leave. The exit interview process should be uniform among all exit interviews. Heidi asked Kosta to work with the staff to develop procedures.

Morgan said that the staff had discussed the potential of alumni tracking to see how CLC students fare after they leave CLC. The staff was interested in tracking alumni, but they would like to see it done professionally and CLC also does not currently have the personnel and/or expertise to conduct the surveys and tracking. Kosta said he would investigate options. There are some possibilities that will be investigated so that qualified individuals do the work.

### **New Business**

An Executive session was held to discuss issues pertaining to student discipline.

Melanie Loring motioned to adjourn, and Morgan Ilgen seconded the motion. The meeting was adjourned at 7:20 PM