

CLC Board Meeting 11/17/04

Call to Order 6:37 PM

Present: Heidi Fletcher, Deb Madrak, Morgan Ilgen, Linda Bergamen, Darlene Fink, Beth Shirey

Absent: John Tucker

Attendees: Pat Hunt, Kosta Dussias, Mark Toci, Denise Kochersperger

No minutes were presented for review. October minutes will be reviewed at the December meeting.

Business Manager Report

Kosta reviewed the current budget and alerted the Board to the fact that we will have a large deficit if enrollment remains at the current level. The original budget was based on 100 students and we currently have 87. We have 36 eighth grade students who will be graduating this school year. We either need to increase enrollment or we will need to consider addressing the deficit through staffing for next year. All Board members present indicated that we would prefer concentrating on increasing enrollment as opposed to affecting staffing decisions.

Kosta presented the auditor's report. Heidi noted that the auditor's report says there is a missing Management's Discussion and Analysis and explained that the analysis was not a requirement of the auditor's report. Linda motioned that we accept the auditor's report. Beth Shirey seconded. There was no discussion. The motion passed unanimously.

Kosta made the Board aware that one of the school's boilers had stopped working and the staff was in the process of determining if it needed to be replaced immediately. The secondary boiler is being used as the primary boiler at this time. Kosta is also evaluating the possibility of connecting to the gas line instead of replacing the boiler.

ECO Report

Pat informed the Board that the SCASD Board will visit CLC on 1/12/05, from 10-12 noon, and stay for lunch as in their previous annual visits. We will be looking for CLC Board members to attend if they can and parents to help coordinate lunch coverage so that the teachers may also visit with the SCASD Board.

Pat acknowledged that enrollment is lower than what we had anticipated; however, ongoing activities in the classrooms are exceptional.

Pat is looking into the bridge certification for the teachers.

Pat stated that the Day of Caring was wonderful and the staff appreciated all the parents and students did that day.

Pat mentioned that Deb Beck was in with an update on the cookie dough fundraiser. CLC has made a \$368 profit to date. Estimated profit at the end of the fundraiser is expected to be over \$1,000.

Heidi reported that CLC must begin preparations for the upcoming spring Board elections in January. She suggests that we have an election that covers both terms (the remaining 1 year term and the 2 year terms). Candidates could elect to run for one year or both years. Preference would be given to the candidates with the most votes filling the 2 year positions, unless the candidate specifically noted they were running for a 1 year term only. If we have more candidates than positions, the hope is to include all interested, but not elected, on the Board as alternates. This way we can prepare those who were interested for possible future openings on the Board and also maintain a quorum when a current Board member was unable to attend a meeting.

The Board discussed recruitment at some length. We all need to work on recruitment. CLC must become more visible and in the past the majority of openings were filled by word of mouth from happy parents or people who have come in contact with CLC and were impressed by the education our students are receiving, along with the quality of the staff we have at the school.

The motion was made to adjourn the meeting by Linda Bergeman and seconded by Deb Marlat. The meeting was adjourned at 8:30.

Elections Update

Heidi is contacting the prospective Board candidates and will be preparing a ballot as soon as all have been reached.

New Business

Fundraising – Deb Beck has volunteered to begin fundraising projects until the PTO is established. Heidi asked for the Board to approve two fundraising projects: a golf shirt/T-shirt fundraiser and a cookie dough fundraiser. If this is approved then the fundraisers will be in November.

Mark Toci spoke to the Board about the necessity of enrolling new students to CLC. He said that enrollment was more important to fundraising at this time as enrollment will be what helps CLC continue for the future. The Board discussed fundraising as one way of the students going into the community for visibility. Other ways we could be more visible would be charity functions sponsored by CLC, such as food donations for the needy, etc., and invitations to prominent citizens that we could get noticed by the press for their attendance at events, such as our invention museum and other activities CLC has had in the school. The Board will continue to discuss enrollment in upcoming meetings.

Linda Bergeman motioned to adjourn the meeting and Darlene Fink seconded. Meeting adjourned at 8:15 PM.