

# Centre Learning Community Charter School

SECTION: PROGRAMS

TITLE: GUIDANCE PROGRAM

ADOPTED: October 20, 2011

REVISED:

## 106. GUIDANCE PROGRAM

The Centre Learning Community Charter School (CLC) acknowledges that students at all stages of growth and development exhibit needs that can be met through a formal guidance program. In response to these needs, the guidance program must be designed to meet a wide range of both academic and social/emotional issues. Therefore, both academic and personal counseling are appropriate roles for the school counselors, and formal programs may be structured so as to provide both prevention and intervention support to students. CLC recognizes that the provision of counseling services requires the informed consent of parents/legal guardians. An information and permission form is provided to parents; students will not be sent to a counselor without a signed consent form on file. The counseling program may also serve as an assessment/referral system for students who may be in need of behavioral health services to be provided through community agencies, or specialists.

Objectives of the program are to:

1. Offer an instructional program of developmental guidance in grades 5-8 that promotes student development of positive self-awareness, and successful coping skills.
2. Provide both individual and group personal counseling as a means of preventing problems from developing or escalating.
3. Participate in a structured multidisciplinary screening and intervention program (Child Study Team) to address the needs of students thought to be “at risk”, for identifying and addressing learning and adjustment problems.
4. Provide crisis intervention when necessary.
5. Facilitate career education programs.

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6. Provide consultation to parents, teachers and administrators in regard to meeting student needs.

7. Facilitate staff development as necessary to promote understanding of students.

The overall coordination of the guidance program is the responsibility of the CEO and Faculty Leadership Team.

The daily operation of the program is the responsibility of the counselor.

To insure that the counseling program is meeting the identified program objectives, the following evaluation techniques will be used:

- Periodic meetings of the counseling staff and administration to discuss ongoing program activities.
- Counselor evaluations of student reaction to individual and group activities.
- Analysis of comments from parents and staff members to determine where program changes are needed.
- Comprehensive analysis of program needs as scheduled in the Centre Learning Community Charter School's ongoing curriculum development process.