

Centre Learning Community Charter School

SECTION: PROGRAMS

TITLE: NONDISCRIMINATION IN
SCHOOL AND CLASSROOM
PRACTICES

ADOPTED: February 21, 2007

REVISED:

104. NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES

The Board declares it to be the policy of the Centre Learning Community Charter School to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the schools regardless of race, color, creed, religion, gender, sexual orientation, ancestry, national origin or handicap/disability.

The Centre Learning Community Charter School shall provide to all students, without discrimination, course offerings, counseling, assistance, employment, athletics and extracurricular activities.

In order to achieve the aforesaid goal, the Board directs the CEO and Faculty Leadership Team or designee to assume the responsibility of coordinating all implementing activities with the Education Compliance Officers.

The Education Compliance Officer shall publish and disseminate this policy at least annually to students, parents and employees. The publication shall include the name, office address and telephone number of the Education Compliance Officer.

It shall be the duty of the Education Compliance Officer to monitor:

1. Curricula Content - Review current and proposed curriculum guides and textbooks to detect any bias based upon race, gender, sexual orientation, religion, national origin, ancestry, culture or handicap/disability; ascertain that supplemental materials fairly depict the contribution to society of both sexes and the various races and ethnic groups.

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2. Training - Develop an ongoing program of in-service training for students and staff designed to identify and alleviate problems of racial, sexual, religious, national origin, cultural or handicap/disability bias in all aspects of the school program.
3. Student Access - Review current and proposed programs, activities and practices to ensure that all students have equal access and are not segregated on the basis of race, color, creed, gender, sexual orientation, national origin, or handicap/disability in any duty, work, play, classroom or school practice, except as may be permitted under federal and state regulations.
4. Centre Learning Community Charter School Support - Ensure that like aspects of the school program receive like support as to staff size and compensation, purchase and maintenance of facilities and equipment, access to facilities and equipment, and related matters.
5. Student Evaluation - Ensure that tests, procedures, and guidance and counseling materials designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend to establish a category by which a student may be judged are not differentiated or stereotyped on the basis of race, color, creed, gender, sexual orientation, national origin, or handicap/disability.

The Education Compliance Officers may be assisted in these duties by a committee composed of teaching staff members and students.

The Education Compliance Officers shall report to the Board on progress in the nondiscrimination program for school and classroom practices, as requested.

Complaint Procedure

A complainant has the right to be accompanied by a third party during all steps of this procedure.

Step One

1. The complaint shall be presented in writing, within ten (10) calendar days of the occurrence, to the CEO and a Lead Teacher.
2. The CEO and Lead Teacher shall discuss, review, attempt to resolve the complaint, and issue a decision within ten (10) calendar days after receipt of the complaint.

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Step Two

1. If not satisfied with the CEO's decision, the complainant shall appeal the decision in writing to the Education Compliance Officers within ten (10) calendar days after receipt of the decision.
2. The Education Compliance Officers shall conduct a review and issue a decision within ten (10) calendar days after receipt of the appeal.

Step Three

1. If not satisfied with the decision of the Education Compliance Officer, the complainant may appeal the decision to the Board at its next regular Board meeting by notifying the Board Secretary in writing within ten (10) calendar days after receipt of the Education Compliance Officer's decision.
2. The Board shall conduct a review and issue a decision within thirty (30) days following the Board meeting at which the complaint was presented. The Board will sit as an adjudicatory body, take testimony in the case, render a written decision consistent with the Local Agency Act. The review will be conducted in accordance with the open meeting requirement unless the review is related to a specific student or employee.

104. ATTACHMENT

Centre Learning Community Charter School
State College, PA 16801
GRIEVANCE FORM FOR THE HANDICAPPED - SECTION 504

Name of Grievant _____

Address _____ Telephone # _____

1. Date cause of grievance occurred _____
2. Statement of grievance _____

3. Identify specific provision of Section 504 of the Rehabilitation Act violated _____

4. Identify specific relief sought _____

Disposition of responsible official

(Signature)

(Date)

(Signature)

(Date)

Grievant:

Complete in triplicate

Retain one copy

Submit two copies to

Centre Learning Community

Charter School

2643 W. College Ave.

State College, PA 16801

(814) 861-7980

Hearing Officer:

Complete disposition
in triplicate

Retain one copy

Return one copy to
grievant

Return one copy to

EQUAL RIGHTS OFFICER

Centre Learning Community

Charter School

TITLE IX GRIEVANCE FORM

Name of Grievant _____

Building _____ Position _____

1. Date cause for grievance occurred _____

2. Statement of grievance _____

3. Identify specific Title IX provision violated

4. Identify specific relief sought

Disposition of hearing officer

(Signature)

(Date)

(Signature)

(Date)

Grievant:
Complete in triplicate

Retain one copy
Submit two copies to Title IX
Coordinator

Centre Learning Community
Charter School
2643 W. College Ave.
State College, PA 16801
(814) 861-7980

Hearing Officer:
Complete disposition
in triplicate
Retain one copy
Return one copy to
grievant
Return one copy to:
Centre Learning
Community Charter School
State College, PA 16801