

CLC Board Meeting Minutes

October 24, 2002

Board Members Attending: Winnie Bolinsky, Brian Rowan, Mark Toci

Community Members Attending: Jalynn Woleslagle, Pat Zimmerman, Kosta Dussias, Jan Ascolese

I. Call to Order

At 7:00 p.m., Winnie called the meeting to order.

II. Welcome Parent Representative Substitute

Pete Swan, the parent representative to the Board, was on a business trip and Jan Ascolese substituted for him as the parent voice. Winnie welcomed and thanked Jan for attending the meeting.

III. Open Discussion

No community members chose to speak at this time.

IV. Routine Approvals

A. Approval of the Minutes

The Board proofread and edited the minutes. Mark moved and Brian seconded to approve the September 26, 2002 CLC Board Meeting Minutes. The motion passed unanimously.

B. Budget Review

Winnie distributed 2002/2003 Enrollment Report as of October 21st. Winnie reported that the school currently has 100 students. Winnie then distributed the CLC Budget Report which included a column that indicated the percentage of each line item that has been spent thus far. A high percentage of the facilities services monies has been spent due to summer work. Also, the annual insurance was paid this quarter.

V. CFO / Finance Committee Report

The Finance Committee did not meet, and Jan asked if there was a set time for meeting of the Finance Committee. Kosta replied that this has not been the case, but will be in the future.

VI. Communications

The Board received a letter from Mark and Denise asking to investigate the commingling of school funds and student-raised funds. Winnie has received copies of the student activities fund guidelines from SCASD, and these will be used to design the CLC policy. Mark reported that he is happy with the action that has been taken. Jan then asked if the school had a grievance policy. And Winnie reported that the Board must approve a grievance policy for parental concerns and "in house" concerns. Jan noted that the policies should include how these grievances would be reported to the parents.

VII. Action Items

A. Personnel / Hiring - Executive Session

B. Formal Hiring Action

Winnie moved and Brian seconded to hire Kosta as business manager starting on November 4th. Ann will provide guidance during the transition. The motion passed unanimously. Winnie thanked Anne for her service, professionalism, and all she has done for CLC.

VIII. Information / Discussion Items

A. Enrollment

Winnie reported that the school enrollment will decrease to 99 once one of the students moves within the next week. The school will run another ad in the CDT this week. Winnie reported that there have been visits by potential students for next year already.

IX. Other Business

Mark and Denise's team has an electricity conference on Monday and everyone is invited.

The next Board meeting will be Thursday, November 21 due to Thanksgiving.

The next Parent Meeting will be Thursday, November 14.

VIII. Adjournment

At 7:33 p.m., Winnie moved and Brian seconded adjournment of the meeting. The motion passed unanimously.