

CLC Board Meeting Minutes

January 23, 2003

Board Members Attending: Winnie Bolinsky, Brian Rowan, Mark Toci, Peter Swan

Community Members Attending: Kosta Dussias, Denise Kochersperger, Janice Ascolese, Jalynn Woleslagle

I. Call to Order

At 7:00 p.m., Winnie called the meeting to order.

II. Welcome / Introductions

Everybody at the meeting introduced themselves.

III. Open Discussion

Brian reported that the school's server recently crashed, and the school has lost some information due to oversights with the backup system. These errors have since been corrected, but all staff members, especially administrative staff members are encouraged to maintain multiple backups of their files.

IV. Routine Approvals

A. Approval of the Minutes

Pete moved and Brian seconded approval of the edited minutes of the December 19, 2002 Board meeting. The motion passed unanimously. In the future, the Board Secretary will distribute copies of the minutes, budget report, and agenda to all Board members a week ahead of the next meeting. Also, the Board meeting agenda will be posted online.

B. Budget Review

Kosta reported that he is currently recovering the financial data that was lost as a result of the server crash and will have a budget report ready for the next Board meeting.

V. CFO / Finance Committee Report

There was no Finance Committee Report as it is currently being formed.

VI. Communications

Pete reported that he would like someone to send out communications to determine which parents are receiving his emails and which parents are not.

VII. Action Items

A. Payment policy for teachers / assistant teachers covering specials

There was discussion concerning how CLC teachers should be paid when they cover a specials class. Mark moved and Pete seconded to pay all substitutes the same rate as the specials teacher they are substituting for, capped at \$20 per hour, and specials teachers would not receive their hourly wage when they are not present to teach. The motion passed.

B. Enrollment / Spring Lottery Date

Winnie distributed an enrollment report that detailed student enrollment by district, gender, and special education status. Currently the school has a large special education population (25%) as compared with surrounding school districts. Also, 69% of all students that are attending CLC from Penns Valley, a non-chartered school district, are identified as special education students. It was suggested that in order to give students from chartered school districts a better chance to enroll in CLC that the spring lottery date be moved back. Mark moved and Pete seconded to annually schedule the spring lottery for the first Monday in June. In order to boost recruitment, Mark would like to see each team do something to promote CLC.

C. Statement of Financial Interest Forms

Kosta distributed Statement of Financial Interest Forms to all of the Board members for them to complete on their own time.

VIII. Information / Discussion Items

A. Decision Making Model

A clear decision making model is needed for the school. The staff will have a retreat on the February 17th in-service day to begin the creation of this model.

B. Classroom Checking Account

Mark asked for an update on the checking account for his team. Kosta said that he and Denise could sign the signature cards tomorrow.

C. Building Maintenance

Mark would like to see someone or some group take responsibility for daily maintenance checks. It was suggested that a small committee could be formed with one staff member and one parent who stops by the school daily. Kosta also reported that the school should look into

the possibility of using their maintenance funds to hire someone part-time next year to take care of maintenance and cleaning duties.

IX. Executive Session: Personnel

X. Other Business

XI. Adjournment

The meeting was not officially adjourned.