

Centre Learning Community Charter School

SECTION: LOCAL BOARD PROCEDURES

TITLE: DISTRIBUTION

ADOPTED: October 20, 2011

REVISED:

001. DISTRIBUTION

The Board desires to make this Manual of Policies and Procedures a useful guide for all directors of the Board, the administration of the Centre Learning Community Charter School, all personnel employed by the Board, the students of the Centre Learning Community Charter School and all members of the community.

An updated copy of this manual shall be placed on Centre Learning Community Charter School's web page via the Internet and available at www.clccharter.org

Two copies of this manual shall be kept in the School Office. Copies of revised pages will be posted to the Internet and furnished to the holders of manuals as changes are made.

The manual of policies shall be considered a public record and shall be open for inspection via the Internet and Centre Learning Community Charter School's web page.

The CEO shall maintain an orderly plan for the promulgation of policies to staff members who are affected by them and shall provide easy accessibility to an up-to-date collection of policies for all employees of the school system.

S/He is designated to review existing policies regularly in light of Board actions and in light of revisions to state statutes and procedures, and to recommend to the Board such changes as may be desired to maintain the Board Manual of Policies in a current status.